



Hertfordshire County Council
acting as the
**BUS SERVICE REGISTRATION
AUTHORITY** for Hertfordshire

Enquiries: 0300 123 4050
registration@hertfordshire.gov.uk
www.intalink.org.uk

Local Registered Bus Service in Hertfordshire Pre-Registration Notification

The Intalink Enhanced Partnership in Hertfordshire has introduced local processes for the regulation and approval of some local bus registrations, using powers granted by the Bus Services Act 2017.

For all services that operate wholly in Hertfordshire, the County Council acts as the Bus Service Registration Authority for registration applications. For all services that operate across boundaries between Hertfordshire and neighbouring areas (except London), the Traffic Commissioner remains the registration authority. This form, in addition to serving as the Local Authority Notification, determines who is the appropriate registration authority.

For Completion by Operator

Operator Name:	
Licence Number:	
Registration Reference:	
Type of Application (place X in appropriate box)	New <input type="checkbox"/> Variation <input type="checkbox"/> Cancellation <input type="checkbox"/>
Service Number:	
Start Point:	
Finish Point:	
Requested Start Date:	

continued

A service will be deemed to be a **Qualifying Bus Service** ie. is a registered local bus service with one or more stopping place(s) within the geographical area of the Enhanced Partnership, unless any of the following exceptions apply. Please indicate any of these that apply to the service(s) you are registering.

Schools or works registered local bus service not eligible for Bus Service Operators Grant

Cross-boundary local bus service with less than 10% of its registered mileage within the Enhanced Partnership area

Operated under section 22 of the 1985 Act

Excursion or tour

Indicate which one of these four scenarios applies:	Does the service qualify as a Qualifying Bus Service as defined by the Intalink Enhanced Partnership Plan (ie. you have not ticked any of the exceptions above)?	
	Yes	No
The service operates wholly in Hertfordshire	<input type="checkbox"/> See Note A	<input type="checkbox"/> See Note B
The service operates across boundaries between Hertfordshire and neighbouring areas	<input type="checkbox"/> See Note C	<input type="checkbox"/> See Note D

Note A : Service is wholly in-county; service is a Qualifying Bus Service

Registration document **H.PSV350**(Herts) (for new registration) or **H.PSV355**(Herts) (to change or cancel) should be sent to BSRA, Hertfordshire County Council, complete with form **H.PSV350EP**(Herts) (**H.PSV350EP**(Herts) not required if registering a cancellation).

Note B : Service is wholly in-county; service is not a Qualifying Bus Service

Registration document **H.PSV350**(Herts) (for new registration) or **H.PSV355**(Herts) (to change or cancel) should be sent to BSRA, Hertfordshire County Council; form **H.PSV350EP**(Herts) is not required

Note C : Service is cross-boundary; service is a Qualifying Bus Service

Registration document **PSV350** (for new registration) or **PSV355** (to change or cancel) should be sent to the Office of the Traffic Commissioner, complete with form **H.PSV350EP**(Herts) (**H.PSV350EP**(Herts) not required if registering a cancellation) along with this form once completed and returned by HCC.

Note D : Service cross-boundary; service is not a Qualifying Bus Service

Registration document **PSV350** (for new registration) or **PSV355** (to change or cancel) should be sent to the Office of the Traffic Commissioner along with this form once completed and returned by HCC; form **H.PSV350EP**(Herts) is not required

Declaration

I declare that, to the best of my knowledge, the information I have given is true and correct.

Signed:

Date:

Name:
(in CAPITALS)

Position in business:

For Cross-Boundary Service Applications only, this section to be completed by BSRA, HCC

I confirm a copy of the application and supporting documentation has been received

on (date):

This space to be used to provide the Traffic Commissioner with any further comment regarding the registration. If the operator is applying for short notice grant of the registration, we will indicate whether or not we support the application, and provide details why.

--

I confirm that the Local Authority has been notified of the proposed registration in accordance with the Regulation 3 of The Public Services Vehicles (Registration of Local Services) Regulations 1986 and are content for the registration period to commence on receipt of this notice (or the registered particulars if received by the Traffic Commissioner after this form).

Signed:

Date:

Name:
(in CAPITALS)

Position in business: